

## 2019 WORKING FOR FAMILIES CHECKLIST

Do you have children aged under 18 and financially dependent or 18 years and attending either secondary school or tertiary education? **YES/NO**

**If No** move to the next question

**If Yes**, we will need the following information to calculate your entitlement to Working for Families Tax Credits.

Name of Child	Date of Birth	IRD Number	Date left school***

\*\*\* If left school, please advise what the child is doing now, e.g. If at Polytech may still be entitled to Working for Families.

### Adjustments to your Family Income for Working For Families Tax Credit calculations:

Please provide the following information:

- Details of any Trusts you have settled or benefit from, that we do not administer
- Passive income received by any of your children (ie interest, rents, PIE income, beneficiary income).
- Details of any fringe benefits you receive
- Details of any other payments you receive and use for day to day living expenses.

### Parental Tax Credit:

Have you had a child during the year? **YES/NO**

If **YES** please ensure that the child is listed above. Have you claimed the Parental Tax Credit already, or received Paid Parental Leave? **YES/NO**

### Family Circumstances

Have you had a change in your relationship status during the year? **YES/NO**

Has there been a change in shared custody arrangements? **YES/NO**

Please detail any changes we should know about

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**Child support:**

The amount of any child support received or paid during the year will affect the amount of Working for Families you are entitled to. Please provide details of the amounts either received or paid during the year. (this includes any privately arranged payments)

**In Work Payment:**

You may be entitled to an In Work Payment, depending on the number of hours you and your partner work per week.

Please advise the number of hours you (and your partner if applicable) work per week:

You                      No of Hours - \_\_\_\_\_

Your Partner      No of Hours - \_\_\_\_\_

**Your Partners Tax Return**

If your partner files his/her own tax return please provide a copy or details of their total income.